

Theatre Quadra Steering Committee Meeting Minutes—January 10, 2016

Meeting called to order at 1:21 by John, seconded Doni

Attendees: Linda Lolacher, Doni Laird, Darcy Mitchell, Allen Perkins, John Nursall, Trudi Richter (Naomi was ill)

Agenda

- Call to order and previous meeting minute's acceptance
- Financial Reporting Approval
- 2016 Take Ten Encore
- Keith Digby – Director Workshop contract
- Feeding Keith Digby
- Storage
- Other new business

Previous minutes approved. (Note: \$50 was paid to Discovery Islander)

Other items for today's agenda:

- Cortes Radio lip synch- John
 - Radio plays—Darcy
 - Play selection?--Allen
1. December 31, 2015 Financial Report - Net income \$5422.32 for 2015. Current Assets are \$13,675.45. Moved to approve by Allen, Seconded, Doni. Approved.
 2. 2016 Take Ten Encore-members will think of possibilities of timing and locations for encore performances and discuss at the next meeting.
 3. Keith Digby – Director Workshop - Darcy has drawn up a contract to bring Keith for a director workshop service fee value is \$500.00 The contract was read out to the team and Linda Moved to approve the contract and Darcy as signing authority . Unanimous approval
 4. Feeding Keith Digby- Keith arrives Saturday Morning Feb 20th and leaves Sunday Feb 21 after the final workshop. Accommodations on Saturday will be with Linda & Ron Lolacher. Doni has agreed to host a Pot luck Dinner for the theatre steering committee and Keith at Doni's on Saturday night, February 20.
 5. Storage- For a long term solution Darcy will draft a letter to QCC to propose collaboration in building storage facilities on the QCC property at Blenkin Park. The Ideal situation is to have a 750 square foot separate building with heat, water, bathroom and loft space for costume storage. For a short term solution Linda will look into the name of the owner of Q Cove storage facility and

contact them to see if there is an opportunity for storage at a reasonable cost.

6. Other new Business

- Cortes Radio lip-sync-Howie Roman, Rick Bockner, David Rousseau on Cortes, involved with lip synch on Cortes as fund raiser for Cortes radio. Interest on performing on Quadra? We will meet at HBI in the lounge at 2:30. John, Darcy, Trudi able to meet them and discuss opportunities to collaborate for a production on Quadra.
- Radio plays—will discuss with Cortes people.
- Fall play selection. Discussion re Creating a clear criteria document that which can be published for the calls or scripts. Darcy will draft and circulate for approval. Doni will book the space for production and rehearsals with the CC. March/April play readings and May to finalize selection.

Pervious meeting Action follow-up: Linda to follow up on Samuel French re refund for musical scores.

Next meeting: Tuesday February 16, 2016. Trudi's house 7:00-8:30
1586 Hyacinthe Bay Road