

Theatre Quadra Steering Committee Minutes - Monday, March 9th, 2015

Meeting Commenced @ 7:04 p.m.

Present: Naomi, John, Linda L., Candace, Doni, Linda C., Barb

Absent: Darcy, Julie

Minutes from February 2015 meeting accepted by John, seconded by Naomi.

Purchase of keyboard

A keyboard has been purchased jointly by T.Q. and the H.B.I. from the Music Plant. A general agreement to share the keyboard between T.Q. and the H.B.I. has been reached and a calendar of use will be written and put together by Linda C.. The keyboard will be kept in a safe place at the H.B.I.

BananaFish Day Update

Production of the sets will begin soon.

Candace will design the promotion posters.

Darcy will send a blurb to John for advertising of this production.

Publicity/Marketing

John has a schedule for the promotion of Bananafish Day.

We have a bulletin board for the Community Centre "hall of fame". Naomi and family will put it together. The board will include T.Q. logo and historical photographs of past productions.

John spoke to Kim, the Tidemark ticketing person regarding using her electronic ticketing service. There would be a fee for us using this service. Some positives for using this service are: for Kim, it would hook more people onto her database, and for us, people in C.R. and further afield would see our profile. We would be interested in doing a no fee pilot run. John will follow up with Kim, with the possibility of us doing a pilot for our fall production.

U of Q - We will present at the U of Q on April 8th. The presentation will run for approximately one hour. It will include: a history of theater on Quadra, an idea of what is involved in putting a production together, possibly some theater games or readings. Candace and John will put their heads together and come up with the presentation.

Play selection

There will be three play reading sessions at the Legion, to selection our upcoming Fall Production. March 16th - La Cage aux Folles and Calander Girls will be read. April 13th - Two plays from Theatre B.C., May 25th - Alan Perkins will bring a script to be read plus two plays from Theatre B.C. John will send out an explanation of the voting process that will select the play. Members only will be able to vote. WE will ask Darcy to be there so she can collect membership dues.

Our Fall Production will be held on the last weekend in November. The hall has been booked for rehearsal time and the production, including extra tech. time.

Education

Doni has been working with all the classes at Quadra Elementary every Tuesday. They have been playing with skits with the intention of putting on a final performance.

Doni has been running youth theatre classes at the Community Centre. They will conclude their session with a performance of Chicken Little on Tuesday March 17th.

"Take Ten" - Readings were well attended especially at the Library, and went well. The plays have been selected. Doni will work out publicity details with Naomi and John.

Darcy and Doni will meet with Lois from the H.B.I. in the near future to discuss the publicity and tickets for this festival. A synopsis of each of the plays will be on our website.

A casting call will be held March 28th & 31st at the Legion.

Friday night at the Legion will include 8 plays. The evening will be for adult audiences. Some of the plays include racy content!

Saturday night at the H.B.I. will include dinner and 3 plays. This is an adult event.

Sunday afternoon at the Community Centre will host 5 plays for a family event, with the possibility of an additional 2/3 plays.

New Business

Linda C. and Linda L. attended the Quadra Recreational Society (Q.C.C.) A.G.M. on T.Q.'s behalf. [LKL] see attachment

Items relevant to T.Q.:

Groups under the Q.C.C. umbrella are asked to update their letter of understanding with Q.C.C. with the following expectations [LKL], that raised some concerns for TQ:

QCC encourages personal liability insurance minimum \$1.0 million limits, carried by each of the volunteers within the group. This would be very unlikely that cast & crew volunteers would be willing to meet this request and could close down the program. We are already covered under the Q.C.C. insurance, do we now need additional insurance for each member?

2. Group members will each have a criminal record check for adult volunteers working directly with children. [LKL] This would mean entire cast and crew of any production that includes children in the cast. In plays involving adults and children, is every individual adult expected to undergo a criminal record check? Linda L. and Doni will contact the R.C.M.P. on this matter.

[LKL] The QCC society board also noted that going forward each committee is required to have a member of the Quadra Recreational Society with signing authority on their files at the Quadra Credit Union. [LKL] Tania McMartin will be leading this effort to change the bank account signatory cards

Q.C.C. [LKL] society has approved spending of the following: \$10,000 for roofing and building maintenance; \$8,000 for the purchase of curtains and tracking for the stage; \$22,000 for theater lighting.

Set inventory

We have a new inventory list of all set materials. Candace will look over the list to see what is necessary and what can be given/thrown away.

Next Meeting - Monday April 20th [LKL] 7:00 pm start QCC Green Room Meeting adjourned @ 8:15 p.m.