

Theatre Quadra Steering Committee Minutes - Monday May 4th, 2015

Meeting commenced @ 7:05 p.m.

Present: Linda C., Darcy, Linda L., John. Candace, Naomi, Barb

Absent: Doni, Julie

Minutes from March 2015 meeting accepted by Linda C. and seconded by Candace.

Bananafish Day Summary

The final expenses for the production were not in at the time of this meeting. Ticket sales were \$1,070.00, and we made \$150.00 in the concession. At this time we were unsure of the cost of the hall rental.

Those who did attend the play enjoyed it and thought it was well done.

We had a very low attendance.

Learnings for poor turn out:

A lot of theater happened during this time period.

The play itself was obscure

Possible confusion with the band with the same name!

Adult content only

Comedy and musicals sell

A better communication strategy is needed, with a well thought through message. Who is our audience and how do we reach them?

Timing, not overloading people with jobs.

Better signage needed. We will approach John Toelle about having a sign on his advertising space on West Road.

We will look into having a sign in the Cove with the possibility of teaming up with the Farmers Market.

Take Ten

There will be 15 plays which are almost fully cast. The group rehearsal have been booked.

There will be:

6 plays on Friday night at the Legion

3 plays Saturday night at the HBI

6 plays on Sunday afternoon at the Community Centre

The crew is in place. Linda C. will stage manage on Friday evening. Darcy will co-ordinate Saturday. Kris Wells to stage manage on Sunday afternoon, with Doni coordinating the plays.

Chris Thompson is our tech person.

We are still looking for someone to do front of house.

The HBI will be doing the advertising for the whole festival and will take care of the ticket sales.

We will get \$10 from all each of the ticket sales on the Saturday evening.

We will be doing advertising on our website and on our FB page.

Fall Production - November 2015

Our last play reading session will be held Monday May 25th at the Legion. We will be reading Bedroom Farce and Seasons Greetings and as always we will be open to members who bring their own scripts. An email will be sent out to members letting them know how the process works and which plays have been chosen already to be contenders.

We will have the final vote that evening.

Play Concession

For Bananafish we did the concession ourselves. Unfortunately we did not recoup the expense of the ingredients due to small audiences. Thank you to Naomi who donated the ingredients.

We will once again do the concession for the Take Ten Festival, Linda L. will coordinate for Friday and Sunday. Darcy will check with the Feral Cat Society to see if they mind losing this revenue.

U of Q

Great job by Candace and John. 6 people came out to see their presentation. They presented a slide show, and 3 or 4 people showed an interest in participating in the theater groups future productions. Next time we could also offer a short script reading as part of this so people could participate.

The idea of doing something on a market day was floated.

Criminal Record Checks

All adults must complete a criminal record check if they are in a production with children.

Checks should be given to Rebecca, the Community Centre Coordinator.

A form will be presented to adults at the on start of a production stating the productions expectations.

We would like to create a safe environment for the children especially in the dressing room.

Calendar of Productions

To prevent an overload of theater in the community and work for volunteers it is proposed that we scrap the Spring Production and focus on the Ten Minute Play festival, and focus on inclusiveness.

The idea of the 10 minute fest. taking place during the garden or studio tours was suggested.

Another venue option for the 10 minute plays is Tsa-Kwa-Luten.

A.G.M. Planning

Returning board members: Naomi, John, Linda L., Darcy, Doni

Retiring members: Barb, Linda C.,

We are waiting to hear from Candace.

The AGM will be held at Doni's home at the South End. June 20th, followed by a potluck.

Publicity for this event will be sent out to members.

Event Bright will be used inviting embers with a RSVP

Festival Cast Party

At the Legion, June 14th @ 5 p.m. Linda C. will organize with Naomi's help.

Quadrapalooza

We have been ask by organizers if we would like to participate in this event. We will let them know in July if this is something we can put something together.

Signage

Linda C. to approach John Toelle re: his sign on West Road
Naomi to find out who to ask permission to have a sign in the Cove
Candace will take care of booking the sign in the Cove for Take Ten
Linda L. will ask Ron to cost out a portable sign.

Next Meeting

Board retreat
Do we want to become a Society?

Meeting adjourned at 9p.m.