

## Minutes -- Theatre Quadra Steering Committee Meeting October 7, 2015

### **Agenda:**

- Set storage facilities, recent move and future planning -- Linda
- 2016 Take Ten update -- Doni
- Fall play selection -- Allen and Trudi
- Rocky update -- Lori
- Other business – Rocky Publicity update – John and Naomi  
--Programs update – Doni

Attendees: Naomi Terry, Allen Perkins, John Nursall, Doni Laird, Linda Lolacher, Trudi Richter. Lori Lewis attended for Rocky update.

Absent: Darcy Mitchell

Meeting called to order by Linda at 4:20. Secunder, John, All in favour.

Minutes of previous meeting accepted.

### **Forwarded from last meeting:**

John: --We will now pay web master, Joerg, who recently updated whole site for free. Ongoing TQ website maintenance will be fee for service. John will monitor cost over the next 6 months to determine if it warrants training a board member to eliminate the fee for service or if continued fee for service to maintain the TQ website is more appropriate..

--Logo selection finalized and will be distributed.

### **Set storage:**

Sets are stored stage right mezzanine and garden storage at the Heriot Bay Inn which is not heated and is temporary until spring 2016. Much was discarded. Linda talked to Rebecca re building a permanent storage facility with heat, light, water, room for construction. We would do fundraising. Work through the community centre re how to work with Strathcona Regional District.

**Motion:** Linda: To pursue permanent storage for Theatre Quadra through the community centre.  
Seconded: Doni. , All in favour.

### **Take 10 Update:**

A few submissions so far but more have said they will submit. Heriot Bay Inn booked Thursday May 12 for the dinner theatre. QCC booked for May 13, 14. Tsa Kwa Luten, May 15, for family event. Places for readings booked at QCC and library and HBI basement.

**Fall 2016 play selection:** Preliminary investigation is under way. Calendar Girls is still one possibility.

### **Rocky Update:**

#### **Director's comments**

Lori relayed that sets and props are being built and rehearsals are going well. Linda wondering

it the production crew can verify that 150 chairs will all have good line of sight to the stage considering the Band and sound/lighting equipment being on the floor. She asked if they could set up chairs to confirm during the next musical run through to check. Lori also noted that the lack of a dedicated producer role has put a strain on the directors and choreographer.

### **Advertising/publicity Update:**

Publicity has started. Campbell River Mirror, Rocky Facebook event site, ticket sales have begun, posters distributed in CR and Quadra.

### **Programs Update:**

Local businesses have been slow to buy space. Discussion was had re how to promote to get more ads. Naomi will try to sell ads through emails. Then, if we still need more, after Thanksgiving, committee will coordinate direct calling. All Ads are to be submitted by the Friday Oct 16<sup>th</sup>. Lori will have inserts printed at band office. To save some coats

### **Other Business**

DVDs: It was proposed by Naomi that TQ begin to sell DVDs of past performances at front of house. Jack and the Beanstalk, \$10. And a sign-up sheet for interested people for Rocky.

Naomi moved to adjourn at 6:00, seconded by Allen. All in favour.

### **Next meeting:**

Tuesday November 3, 2015 4:30 – 6:30  
Doni Laird's Home: 320 Sutil Road