

T.Q. Steering Committee Minutes - Monday, October 6th, 2014

Meeting Commenced at 7:05 p.m.

Present: Julie, Doni, Candace, Linda L., Darcy, Linda C. and Barb

Absent: John, Naomi

Minutes from September meeting were reviewed and approved.

Jack and the Beanstalk - All cast is mainly off book. Chris now has two assistant stage managers. All of the crew are on board and have lots of great ideas. Julie Douglas is doing a great job. Budget is in place and so far the panto is within budget.

Tickets will be:

Adult: \$12 Advance/\$15 At the door

Seniors and students: \$10/\$12

Under 12: \$5

We can seat approximately 185 seats (200 at a squeeze!)

Publicity - The PayPal account for our website is easy and doable, if and when we decide to have one.

Beanstalk posters are scheduled to be put up.

Candace will take care of printing off posters for the play reading sessions and will post around the island.

The Monster Theater workshop will be advertised to members and to the public.

Education - Doni will pitch the idea of working with the Elementary School students to the Principal before the end of October.

Tara from the Monster Theater will perform her one woman show on Saturday November 1st and will present a workshop on Sunday November 2nd at the Community Center. The workshop will run from 11 a.m. until 1 p.m. and will cover character development and comedy - how it works!!! She has also offered to stay for the panto's rehearsal.

An idea was put forth that some training could be offered around the spring production!! Tabled for more discussion.

Play selection - Play readings will be held on October 14th & 21st at the Legion at 7 p.m. 1 play has been sent to us thus far from Chris Thompson. Julie will present 4 plays. Darcy will present 3 short plays on October 21st. Barb will call Chris and ask him to pitch his play on October 14th.

Membership - Christmas Bash - December 27th - Appy Potluck. Location to be announced. Members plus on, only. Costumes and \$10 White Elephant.

What membership with Theater Quadra gets you - The theater experience, learning opportunities, vote for plays and at the A.G.M., form new relationships, invitation to all Theater Quadra events, access to costumes.

New Business - Personal Injury Insurance - All members are covered by the Rec. Societies Insurance

[LKL] Rebecca provided the following response to TQ insurance inquiry:

The policy covers all participants for theater production within the community hall and premises up to 3 million for accidental bodily injury and property damage allegations in the event the **Society or the Theatre Committee (and it's volunteers) is/are found legally negligent**. Age of volunteers has no bearing on the coverage. As the participants of the theatre group are volunteers, they would be covered provided they are not being paid and only be covered for activities sanctioned by QCC.

This is strictly a **legal negligent coverage, it is NOT accident insurance**. It would not give an individual any kind of benefit if they were to break their leg (for example), unless the Theatre Group was found legally negligent, then the theatre group would be covered under the legal negligent insurance if that individual was to sue the Theatre Group of the Society, Also, you cannot really waive a child's right to sue with a waiver form. Plus any members of the theatre group working with children should complete criminal record checks.

Becoming a member of the society solidifies the connection to the society as a member and volunteer, increasing the connection in case of a lawsuit against legal negligence.

Anything done outside of the Community Centre is not covered. Rehearsals at the Legion will be covered by standard injury insurance of Legion guests.

Linda and Darcy will talk to Pat Field to get a legal opinion and further clarity.

New Curtains - The black curtains need to be replaced. Rebecca is looking into the cost. We might be able to split the cost with the Rec. Society. The curtain rollers have been replaced. Rebecca has requested that we refrain from hanging anything on the curtains and this puts strain on them.

Conflict of Interest - Candace has declared that there may be a conflict of interest in her taking over the position of billboard painting. This is a paid position and a service that Theater Quadra uses. Candace has indicated that she will have to raise the cost of this service due to new materials being purchased. The community centre has purchased coroplast for Candace to work on and the only additional expense will be material costs which she will charge at the end of the season and the cost will be covered by all of the groups using the service including Theatre Quadra. Thank you Candace for bringing this to our attention. The steering committee would like to continue in the same manor as before and are confident that Candace is acting in the best interest of the Theater group.

Julie will contact Trudy and arrange to get a chair out of the groups storage space.

Meeting adjourned - 8:33.

Next Meeting - Monday November 3rd @ 7 p.m.

Naomi will provide snacks